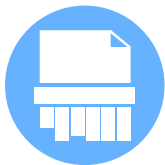


DOCUMENT SHREDDING

Dearborn County residents only. No businesses.



The Dearborn County Recycling Center offers FREE document shredding services for residents. Shredding service is for confidential documents such as tax information, financial statements, and medical records. The Dearborn County Recycling Center is unable to shred junk mail, magazines, or phone books.

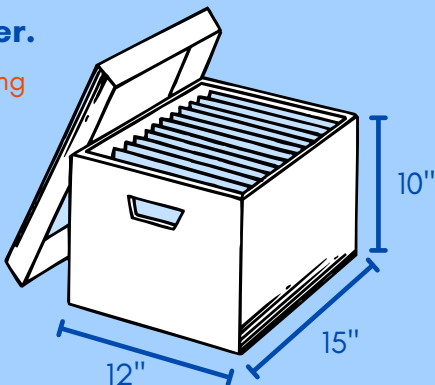
All items to be shredded must be loose paper.

Residents may bring a **maximum of 2 file boxes** to be shredded.

Please remove:

- paperclips
- rubber bands
- binder clips
- file folders
- binders
- binding of any kind (prongs, spiral, etc.)

All staples and small amounts of tape are acceptable.



To drop off shredding, arrive anytime during the Drive-Thru hours listed. To observe your items being shredded, **please allow 20 minutes per file-size box of documents** and arrive at least 30 minutes prior to closing.

Monday, Tuesday, Thursday, & Friday

7:00 am – 3:00 pm

Wednesday

9:00 am – 6:00 pm



DearbornCountyRecycles.com

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