

Dearborn County Solid Waste Management District
Minutes
Board of Directors Meeting
Thursday, September 18, 2025 at 11:00 am

Meeting Location: Dearborn County Administration Building Multi-Purpose Room

Board members present: Bryan Messmore, City of Lawrenceburg, County Commissioner Duane Bischoff, County Commissioner Kevin Turner, County Councilman Tim Doll, Mayor of Greendale Vince Karsteter and Board Attorney Doug Garner. Also, present were SWMD Director Adam Clark, SWMD Educator Stefanie Hoffmeier and SWMD Reuse Coordinator Julie Robinson.

Board members absent: Mayor of Lawrenceburg Kelly Mollaun, County Commissioner Jim Thatcher.

Guest present: None

I. Call to order and introduction of guests

-The meeting was called to order at 11:00 am by Board President, Duane Bischoff.

II. Pledge of Allegiance

III. Additional Agenda Items

- None

IV. Approval of Meeting Minutes

-Minutes of the July 17, 2025 Dearborn County Solid Waste District Board of Directors and Citizens Advisory Committee combined meeting were presented for approval. Motion to accept the minutes by Bryan Messmore and seconded by Kevin Turner. Motion carried.

V. Financial Report

-Fund Balance Summary as presented in packet.

-\$824,589.06 Fund balance for month ending July 2025. Vince Karsteter made a motion to accept the financial report as presented and contained in packet. Kevin Turner seconded the motion. Motion carried.

-Four sets of Claims from July through early September were presented as contained in packet. Kevin Turner made a motion to accept all four sets of claims as presented. Vince Karsteter seconded the motion. Motion carried.

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VI. Education Report

-As included in packet.

-Three scholarships of \$500 each for the three Dearborn County High Schools are included in the budget for 2026. It was discussed and decided that immediate family would not be eligible to receive a scholarship.

-There was discussion about local Fire Departments being drop off locations for batteries. It was suggested to talk to the Fire Chief Association and see if this would be possible and if so, find out the regulations on how they would be accepted, like through an outside box, away from the structure or other guidelines that they would need to follow.

VII. Creation Station Report

-As included in packet.

VIII. Operations Report

-Total Customers Report as included in packet.

-Tonnage Report as included in packet.

-Shopping for new companies for the Household Hazardous Waste Program. Environmental Enterprises, the current vendor is really expensive since we have had to pay to sort.

IX. Director's Report

-Resolutions - Tim Doll made a motion to pass all four resolutions as presented in packet which are Resolution 2025-04 – A Resolution to Remove the Previous Dearborn County Solid Waste Management District Director as Financial Controller and Signing Agent; Resolution 2025-05 - A Resolution to Add the Director/Financial Controller of the Dearborn County Solid Waste Management District as the Financial Controller and Signing Agent, Resolution 2025-06; A Resolution to Remove the Previous Board President Dearborn County Solid Waste Management District as Signing Agent; Resolution 2025-07 – A Resolution to Authorize the Board President of the Dearborn County Solid Waste Management District as the Signing Agent, Resolution 2025-08; Resolution to Move \$92,000.00 from the General Fund to the Rainy Day Fund. Motion seconded by Vince Karsteter. Motion Unanimously Carried.

-2026 Budget was presented for Board approval. It has already been approved by DGLF and Dearborn County Council. Kevin Turner made a motion to approve the 2026 Budget as presented. Vince Karsteter seconded the motion. Motion carried.

-Transfer of Funds to cover unexpected incidents/accidents. Kevin Turner made a motion to approve transfer of \$8000 from Line Item 395 – Non-Hazardous Disposal to Line Item 362 – Equipment Repairs/Maintenance. Seconded by Vince Karsteter. Motion Carried.

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-Incident involving driver Michael Teaney and the 2019 F-250, cracked/damaged windshield – Windshield was replaced by Glass Pro.

-Former Director misuse of DCSWMD credit card discovered on 8/25/25 and repayment of funds received on 8/27/25. It was suggested to have an exit interview policy in place for any employee leaving. Any items belonging to work including keys and credit cards would be collected at that time.

-Notice from Roberts, Matejczyk & Ita Co, L.P.A. concerning automobile damage and subrogation claim in regards to incident on May 6, 2025 involving Nora Bowman in our Drive-Thru. It was suggested to put two cones outside the Drive-Thru garage door before shutting it to prevent accidents like this from happening.

-Potential purchase of new snowplow and salt spreader. 5 Quotes included in packet. It was suggested to check into outside snow removal and get quotes to see if it would be best to have someone else do it or actually by the snowplow. It was discussed that it is probably best to purchase a salter. Keven Turner made a motion to table the decision on the snowplow until next meeting at which time quotes and new information will be provided. Bryan Messmore seconded the motion. Motion carried.

X. Citizen's Advisory Committee Report

- none

XI. Member's Comments

-none

XII. Public Comments

-none

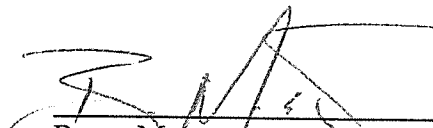
XIII. Upcoming Meeting Dates

-CAC meeting Thursday, November 13, 2025 at 5:00 pm at the Dearborn County Recycling Center. (changed to Thursday due to Veteran's Day)

-Dearborn County Solid Waste Management Board meeting will be held Thursday, November 20, 2025 at 11:00 am at the Dearborn County Administration Building multipurpose room, 215 Mary Street, Lawrenceburg, IN 47025.

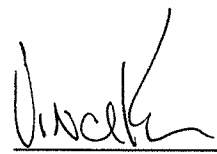
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Motion to adjourn the meeting at 11:50 pm by Bryan Messmore and seconded by Vince Karsteter.
Motion carried.



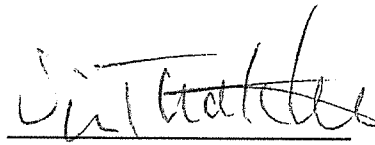
Bryan Messmore,
Board Vice President
City of Lawrenceburg

Tim Doll, Board Secretary
County Council




Vince Karsteter
Mayor of Greendale

Kelly Mollaun
Mayor of Lawrenceburg



Jim Thatcher
County Commissioner



Duane Bischoff
Board President
County Commissioner

Kevin Turner
County Commissioner

Julie Robinson
SWMD Meeting Secretary

12/9/2025

Date