

Meeting Agenda

Dearborn County Solid Waste District Board of Directors

Dearborn County Recycling Center

215 Mary Street, Lawrenceburg, IN 47025

Thursday, September 18, 2025

11:00 am

Board of Directors and Terms

Duane Bischoff
Board President
County Commissioner
(Term: 1/1/2025-12/31/2028)

Tim Doll
Board Secretary
County Council
Representative
(Term: 1/1/2025-12/31/2025)

Kevin Turner
County Commissioner
(Full Election Term)

Jim Thatcher
County Commissioner
(Term: 1/1/2025-12/31/2028)

Kelly Mollaun
Mayor of Lawrenceburg
(Term: 1/1/2024 – 12/31/2027)

Vince Karsteter
Mayor of Greendale
(Term: 1/1/2024 – 12/31/2027)

Bryan Messmore
City Coordinator
Lawrenceburg
(Term: 1/1/2024 – 12/31/2027)

Doug Garner
Pillar Law Group
Attorney

- I. CALL TO ORDER AND INTRODUCTION OF GUESTS
- II. PLEDGE OF ALLEGIANCE
- III. ADDITIONAL AGENDA ITEMS
- IV. APPROVAL OF MEETING MINUTES
 - July 17, 2025, Board Meeting minutes
- V. FINANCIAL REPORT
 - Fund Balance Summary Report for month ending July
 - Early July through Early September Claims Registers – 3 sets of claims
- VI. EDUCATION REPORT
- VII. CREATION STATION REPORT
- VIII. OPERATIONS REPORT
 - Total Customers
 - Tonnage reports
- IX. DIRECTOR'S REPORT
 - Resolutions: 2025-04. 2025-05. 2025-06. 2025-07. 2025-08.
 - 2026 approved budget & explanation
 - Update about Incidents
 - Potential purchase of new snowplow and salt spreader
- X. CITIZEN'S ADVISORY COMMITTEE
 - Calander of Events
- XI. MEMBER'S COMMENTS
- XII. PUBLIC COMMENTS
- XIII. UPCOMING MEETING DATES
 - Executive Board meeting Thursday, November 20, 2025, at 11:00 am at the Dearborn County Administration Building multi-purpose room, 215 Mary Street, Lawrenceburg, IN 47025
 - CAC meeting Tuesday, November 11, 2025, at 5:00 pm at the Dearborn County Recycling Center

Dearborn County Solid Waste Management District
Minutes
Board of Directors and Citizens Advisory Committee Meeting
Tuesday, July 15, 2025 at 11:00 am

Meeting Location: Dearborn County Recycling Center, 10700 Prospect Lane, Aurora, IN

(Employees of the Recycling Center joined the Board and CAC for a lunch grilled at 11:00)

Board members present: Bryan Messmore, City of Lawrenceburg, Vice President; County Commissioner Duane Bischoff, President; County Councilman Tim Doll, Secretary; County Commissioner Kevin Turner and Board Attorney Doug Garner. Also present were SWMD Director David Hogg, SWMD Educator Stefanie Hoffmeier and SWMD Reuse Coordinator Julie Robinson.

Board members absent: Mayor of Lawrenceburg Kelly Mollaun, Mayor of Greendale Vince Karsteter, and County Commissioner Jim Thatcher.

CAC members present: President Alan Wise, Nancy Lillie and David Dobbs.

CAC members absent: Deb Crosby, Janet Luebbe, Mary Bailey, Linda Johnston, Deb South, Michelle Murray.

Guests present: None

I. Call to order and introduction of guests

-The meeting was called to order at 11:40 am by Board President Duane Bischoff. Everyone introduced themselves.

II. Pledge of Allegiance

III. Additional Agenda Items

- An Executive Session of the Dearborn County Solid Waste Board of Directors was held today at 10:30 at The Recycling Center. Doug Garner stated that there was an Executive session held regarding resumes that were submitted. The Executive Committee had done some interviews and interviewed 5 candidates and reached a conclusion that they would like to make an offer to one of those candidates. Because that person currently has employment they would not like to reveal their name at this time. Negotiations are ongoing. Doug stated they would ask that the Board make a motion to allow the Board President to extend an offer to that particular individual and allow that person if they accepted the offer to begin prior to the next Board meeting and at that time the Board would be asked to ratify the hiring decision. Tim Doll made a motion to allow the Board President to extend an offer to the particular candidate and allow that individual to begin prior to the next Board meeting and at that time the Board would be asked to ratify the hiring decision. Bryan Messmore seconded the motion. Tim Doll commented that Brian Messmore, Duane Bischoff and himself conducted those interviews and he was very pleased with the amount of folks that put their name in and that there were really great candidates and he feels like we have a really good possible Director. Motion carried.

Dearborn County Solid Waste Management District
Minutes
Board of Directors and Citizens Advisory Committee Meeting
Tuesday, July 15, 2025 at 11:00 am
Page 2

IV. Approval of Meeting Minutes

-Minutes of the May 15, 2025 Dearborn County Solid Waste District Board of Directors were presented for approval. Motion to accept the minutes by Bryan Messmore and seconded by Kevin Turner. Motion carried. Minutes of the May 12, 2025 CAC meeting will be presented at the next CAC meeting for approval since there is no quorum.

V. Financial Report

- Fund Balance Summary as presented in the packet.
- \$892,540.99 Fund balance for month ending June 2025. David Hogg explained that the Capital Improvement Fund was going to go dormant and there would be monthly fees assessed so he deposited \$20 cash in the Capital Improvement Fund that was found in the Drive-Thru. Dave also noted that the money that was taken out of the Rainy Day Funds will need to be moved from the General Fund back to the Rainy Day Funds yet this year and the new director will need to do a Resolution. Bryan Messmore made a motion to accept the Fund Balance Report as presented. Kevin Turner seconded the motion. Motion carried.
- Three sets of Claims from regular May through regular June were presented. Dave Hogg noted any unusual payments. Bryan Messmore made a motion to accept all three sets of claims as presented. Tim Doll seconded the motion. Motion carried.

VI. Education Report

- As included in the packet.
- Green Guide should go out in The Beacon in September.
- Duane Bischoff mentioned that there will probably not be a midway anymore at the Dearborn County 4-H fair. He mentioned that there will probably still be booths but you will not have to be there the whole week and you can plan when it is best to go.

VII. Creation Station Report

- No written report due to the Reuse Coordinator being out for surgery.
- Fill The Van will be held at Walmart on Saturday, July 26 from 9-12. Customers buy school supplies and put in our Enviro van and they are distributed to Dearborn County teachers throughout the year. Walmart also collects supplies ahead of time from customers and gives to us..

Dearborn County Solid Waste Management District
Minutes
Board of Directors and Citizens Advisory Committee Meeting
Tuesday, July 15, 2025 at 11:00 am
Page 3

VIII. Operations Report

- Total Customers Report as included in the packet. The numbers of pounds for May and June are off as they did not include the tonnage for donations going out to organizations like PAWS and The Food Bank. We will redo a form for the Drive Thru attendants to fill out to make it easier to get more accurate figures for all recyclables including other electronics.
- Tonnage Report as included in the packet. Aluminum is usually sent out about every 12 to 18 months and it was sent out in June which Dave believes will bring in about \$6,400.00 which gets deposited to the General Fund.

IX. Director's Report

- See notes on Incidents included in the packet.
- D&D Vending and our insurance Tokio Marine came to an agreed amount of \$500.
- Tokio Marine denied damage claim to Nora Bowman for the Bronco roof. Doug Garner said she has two years to get an attorney.
- Employee Mike Teaney was sitting at a stop light at 148/50 in the new Dodge Ram with a trailer and was struck from behind by a driver in a pickup truck. Mike's vehicle was forced into the vehicle in front of him and that vehicle was forced into the vehicle in front of them. The driver that hit Mike Teaney did not have a license or insurance. Tokio Marine has not done much and have just begun to work on this. The hitch was fixed at the cost of \$864. It was discussed that our Insurance Company should work for us. There has not been an estimate on our truck. Dave Hogg will leave information for the new Director.
- Investment Accounts - see information in the packet. Dave Hogg will leave this information and website for the new Director to look into.
- Need someone to sign checks in the transition. Tim Doll is currently on the bank account as secretary and can remain. Dave Hogg and Rick Probst will need to be removed. Tim Doll made a motion to authorize the staff to work up a resolution and run by Doug Garner to allow Mr. Bryan Messmore to serve as an interim signatory in our time between Directors. Kevin Turner seconded the motion. Motion carried.

X. Citizen's Advisory Committee Report

On behalf of the CAC, Alan Wise thanked Dave Hogg for the job he has done and for the work all the employees do. He also offered to help out in any way he can during the transition.

XI. Member's Comments

-none

Dearborn County Solid Waste Management District
Minutes
Board of Directors and Citizens Advisory Committee Meeting
Tuesday, July 15, 2025 at 11:00 am
Page 4

XII. Public Comments


-none

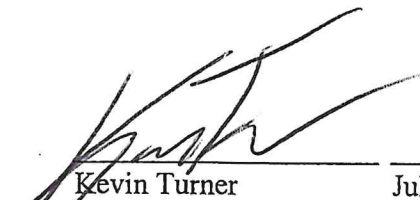
XIII. Upcoming Meeting Dates

-Citizens Advisory Committee meeting will be held September 9 at 5:00 at the Dearborn County Recycling Center. Dearborn County Solid Waste Board of Directors meeting will be held Thursday, September 18, 2025 at 11:00 am at the Multi Purpose Room at the Dearborn County Administration Building.

Motion to adjourn the meeting at 12:16 pm by Bryan Messmore and seconded by Kevin Turner. Motion carried.

 _____ Bryan Messmore, Board Vice President City of Lawrenceburg	 _____ Tim Doll, Board Secretary County Council	 _____ Vince Karsteter Mayor of Greendale
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_____ Kelly Mollaun Mayor of Lawrenceburg	_____ Jim Thatcher County Commissioner	 _____ Duane Bischoff Board President County Commissioner
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 _____ Kevin Turner County Commissioner	_____ Julie Robinson SWMD Meeting Secretary	_____ Date
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